

嗇色園主辦可信學校
2011 – 2012年度學校周年計劃

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項　目	頁　數
（一）關注事項	
1．學與教——提昇學生的學習動機及興趣	2-5
2．學與教——提高學生英文科語文能力及強化教師課堂教學效能	6-11
（二）財政預算	12
（三）批核書	13

（一）關注事項

1.學與教——提昇學生的學習動機及興趣

策略／工作		推行日期	成功準則	評估方法	負責組別	所需資源	預算
一．課程規劃							
1. 德育、公民及國民教育元素審視		全年	全校所有級別所有科目及所有行政組別完成審視表	正規及非正規課程「德育、公民及國民教育元素審視表」	校本課程組及德育、公民及國民教育組	不適用	不適用
二．教師專業發展							
1. 設立教師個人自訂發展計劃	1.1 教師每年自訂進修目標	學期初	100%達標	教師個人進修紀錄	校長及學校自評發展組	不適用	不適用
	1.2 教師每年以上學期第一次學生評估(一至五年級測驗、六年級呈分試)爲基礎，自訂任教主科(中、英、數)班級學生全年度其餘學生評估成績指標(合格率)	全年		學生全年度四次評估成績	校長、副校長及中、英、數科主任		

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2. 優化課堂教學計劃	2.1 共同備課	全年	中英數各組二十四次，常十二次。	共同備課日誌	校本課程組及中、英、數、常四科	不適用	不適用
	2.2 同儕觀課（新：結合開放教室）		以級作單位，完成研、觀及評課系列。	觀課及評課			
	2.3 教學經驗分享		各組別就觀課所得進分享。	教學經驗分享會			
3. E-CLASS 內聯網應用工作坊		下學期	80%教師參與有關培訓；所有有關教師及學生能利用 ECLASS 內聯網系統進行教學活動。	培訓紀錄表	資訊科技組	不適用	不適用
三．學生學習							
1. 小一至小三推行小班教學		全年	● 80%老師認同小班教學推行模式。 ● 80%小一家長支持推行小班教學。 ● 小一至三中英數常各一個具「合作學習」元素教材套。 ● 超過 50%學生在評估中取得進步。 ● 超過 50%小一科任老師認同學生的學習動機有所提昇。	問卷調查 檢視教材套 評估數據 教師問卷	小班教學組	學習白板 小組用筆 雜項	HK$800.00 HK$1,500.00 HK$300.00 (基線指標：學校課程發展津貼支付)

策略／工作	推行日期	成功準則	評估方法	負責組別	所需資源	預算
		● 小一至三中英數常每學期一份單元作品，並交回家長。 ● 超過 80%學生達到教師的常規要求。 ● 購買合適的教材及參考材料。	檢視單元作品 教師觀察		沖印相片 購買教材及參考材料	HK$1,200.00 (基線指標:學校課程發展津貼支付) HK$500.00 (基線指標:學校課程發展津貼支付)
2. 音樂科每班「一人一表演」活動	全年	所有學生均能在同儕面前表演。	教師觀察	音樂科	不適用	不適用
3. 電子學習試驗計劃「學得易」	全年	參與計劃之班別在「教學範式」方面有明顯的改變。	問卷調查	資訊科技組	不適用	不適用
四・學生表現						
1. 整體提升學生成績 ● 優化教學，包括：課程設計、學與教策略及學生評估 ● 加強訓練學生 ● 設定表現指標，加強問責	2011/2012 – 2012/2013	增加第一組別學生數目及減少第三組別學生數目	2008 及 2010 中一入學前學科測驗成績與該年度模擬試成績比較	校長及副校長監察與支援，課程統籌主任統籌，中、英、數科主任帶領，全體教師執行	購買教育機構試題分析教師工作坊服務	HK$6,000.00 (基線指標:學校課程發展津貼支付)
	2012/2013	第一組別學生有約5%升幅，而第三組別學有約5%減幅。	2008 及 2010 中一入學前學科測驗成績與 2010 及 2012 中一入學前學科測驗成績比較			

策略／工作		推行日期	成功準則	評估方法	負責組別	所需資源	預算
五・學生品德							
1. 「我做得到」計劃	初小：訓練學生自理能力	全年	80%初小學生能達到學校要求的自理能力標準	● 學生自評及數據分析 ● 家長評估 ● 教師觀察	德育、公民及國民教育組	不適用	HK$4,000.00 (基線指標:學校課程發展津貼支付)
	中小：教導學生制訂有系統的學習計劃		90%中小學生懂得制訂學習目標，並按照計劃達到目標				
	高小：制訂個人化發展計劃		90%高小學生懂得制訂個人化(學術、體藝、服務等)發展目標，並按照計劃完成				
六・學校環境及設備							
1. 爲課室更換電視設備(部份課室)		全年	新設備比現有設備更方便教學時使用。	會議討論	資訊科技組	3部平面電視 天花吊架 安裝費	HK$21,000.00 HK$3,000.00 HK$6,000.00 (基線指標:綜合傢俱及設備支付)
2. 視覺藝術科增添梯間大幅掛畫及視藝廊吊飾		全年	大部份老師和同學均認同陳展的視藝佳作能美化校園及提高學生對視覺創作的興趣。	教師觀察	視覺藝術科	材料	HK$1,000.00 (基線指標:學校課程發展津貼支付)
						總計	HK$45,300.00

學校課程發展津貼:(HK$800.00 +HK$1,500.00 +HK$300.00+ HK$1,200.00+ HK$500.00+ HK$6,000.00+ HK$4,000.00+ HK$1,000.00)= HK$15,300.00

綜合傢俱及設備:(HK$21,000.00+HK$3,000.00+HK$6,000.00)= HK$ 30,000.00　　總計: HK$45,300.00

學與教——提高學生英文科語文能力及強化教師課堂教學效能

Implementation plan	Date	Assessment criteria	Assessment methods	Responsible teacher	Resources	Budget
Games & Activities Thematic displays (4 times a year) and Cross-word puzzles (thrice a term) Speaking activity **'Yes, I can!'**	10/2011-05/2012	***Thematic displays & Cross-word puzzles*** Over 70% students participated in doing worksheets (cross-word puzzles)	Record of worksheets collected	NET, NET assistant and English teachers	Prizes, worksheets, storybooks & DVD/VCD of songs	HK$3,000.00 (School Curriculum Development Grant)
		Speaking activity 'Yes, I can!' 100% students have done at least one of the speaking activities	Records of participation (signatures of teachers)	All Teachers, principal, vice-principal and NET	Prizes	HK$3,000.00 (School Curriculum Development Grant)
Readathon	Late Nov	***Readthon,*** All participants enjoy the activity ; The activity benefits our students and their reading partners from the partner school.	Observation Response from teachers of partner school		Certificates & distilled water for the reading partners	HK$500.00 (School Curriculum Development Grant)

Implementation plan	Date	Assessment criteria	Assessment methods	Responsible teacher	Resources	Budget
P.6 Mock interview	Late Jan or Early Feb/ 2012	***P.6 Mock interview*** Aimed to help students to prepare for the interview they will be facing on applying for the EMI secondary school. No assessment will be done. But advice will be given to students. Data of the questions being asked will also be collected for the preparation of next year's mock interview.		NET, NET assistant and all English panel chairpersons.	N.A.	N.A.
English TV time (at lunch time through HSTV) Singing Contest	10/2011 - 5/2012 Mid-Jan /2012 (After the exam)	***English TV time & Singing Contest*** Aim to enhance students' interest in learning English and , no assessment will be given. A video of the Singing Contest will be taken.		**English TV time:** English teachers to arrange students to perform according to the TV programme schedule.	Prizes & trophies for singing contest	HK$2,000.00 (School Curriculum Development Grant)
English Corner activities	10/2011 - 5/2012	As there is a restriction with the capacity of the room, and the number of participants was very similar in the past few years, no more evaluation will be done unless there is a significant dropping of participants. But teachers will keep encouraging students going at recess time.	Record of participation	NET and NET assistant (duty in the English Corner), student helpers (help to lead the games and keep disciplines in the room) and teachers (encourage the students to take part)	DVD, board games, storybooks, prizes & decoration materials	HK$3,000.00 (School Curriculum Development Grant)

Implementation plan	Date	Assessment criteria	Assessment methods	Responsible teacher	Resources	Budget
International Project (This project is subject to whether we can find partner schools)	Once in the school year	All P4-6 classes complete and send out the projects to our overseas partner schools. P.1-3 classes are also welcome to take part.	The copies of the completed projects and projects from our partner schools.	NET, NET assistant and English teachers	Postage fee	HK$1,500.00 (School Curriculum Development Grant)
'I can read' Programme	10/2011 - 5/2012	A gradual upgrading of students' reading level	Reading level assessment	NET, NET assistant and English teachers	Leveled storybooks for P.1-6	HK$140,000.00 (Composite Furniture and Equipment Grant) See Appendix 29
Language Learning Support Services (English Language) by EBD; and Support Partners (seconded teacher) Scheme supported by Hoi Pa Street Government Primary School.	10/2011, 05/2012	Teachers involved in the programmes apply the ideas and strategies being put forward in the co-planning sessions. After the lessons, share and reflect the efficiency of the lessons. It is hoped that both teachers and students are able to benefit from the programmes.	Observation by teachers: at lesson time and through students' work.	English panel chairpersons and English teachers	Video camera	N.A.
Hong Kong Schools Speech Festival	11,12/2011	Keep a record of the results, no assessment will be given.		English teachers	Enrolment fees, transportation & the poetry books	HK$1,000.00 (School Curriculum Development Grant)

Implementation plan	Date	Assessment criteria	Assessment methods	Responsible teacher	Resources	Budget
PD workshops provided by the NET	10th Nov 2011	For teachers' professional development only, no assessment will be given.	Teachers' professional development records	NET	N.A.	N.A.
PD workshops provided by EdB or other educational organizations and publishers	Within the school year	All English teachers have attended at least one workshop or seminar	Teachers' professional development records	English panel chairpersons	N.A.	N.A.
Pen-Pal Club	Whole school year	Students are free to join the club. Each club member has to reply all the letters addressed to him/her. English teachers are responsible to encourage the students to join the club.	All club members have replied all the lettters addressed to them.	NET, NET assistant and English teachers	Postage stamps	HK$1,800.00 (School Curriculum Development Grant)
Co-planning	9/2011 - 6/2012	For teachers' professional development only, no assessment will be given.	Meeting records	All English teachers: taking part in the co-planning sessions PSMCD : keep records	N.A.	N.A.
Ebook Programme	9/2011 – 5/2012	Each school term, all students have to read at least 2 storybooks which are relevant to their levels from the categories of books selected by the teachers. They have to finish the worksheets that go with the storybooks.	Worksheets	English teachers	Reading website & prizes	HK $500.00 (School Curriculum Development Grant)

Implementation plan	Date	Assessment criteria	Assessment methods	Responsible teacher	Resources	Budget
French Course	9/2011 – 5/2012	To offer higher ability students the opportunity to experience a new European language in order to enrich their linguistic understanding and to enhance the students' prospects when they apply to EMI secondary schools. They will all get a certificate of completion of the course and those who achieve grades can receive a prize as well as a certificate of achievement.	Through exams on the 4 skills.	Miss Bianca (NET)	N.A.	HK$1,000.00 (School Curriculum Development Grant)
Festivities	Oct & Dec	Santa letters will be the main activity. All students will be encouraged to write a letter to Santa. There will be a prize for the student who writes the best story in his/her class. A consolation price will also be given to every student who has written the letter. The letters of the winners will be displayed.	The letters of the winners.	NETs and all English teachers	Prizes	HK$1,500.00 (School Curriculum Development Grant)

Implementation plan	Date	Assessment criteria	Assessment methods	Responsible teacher	Resources	Budget
Spelling Bee	Late June	The competition will be level-based. Students are self-volunteer to enrol in the competition. There will be preliminaries before the final competition. The words for the competition will be the words the students have learned throughout the school year. It is hoped that more than 10% of students from each class level will enrol in the competition.	Record of enrolment.	NETs and all English teachers.	Prizes	HK$2,000.00 (School Curriculum Development Grant)
EEGs programme (Reading and writing packages for P.3)	09/2011 – 06/2012	The involved students have an overall improvement in reading and writing skills	Observation of the work done by students.	All P.4 English teachers	N.A.	Funding provided by SCOLAR
Miscellanies(School Curriculum Development Grant)						$500.00
音樂科教授英文歌曲：教師在課堂中指導發音技巧	全年	90%或以上同學能掌握發音技巧及唱出歌曲	教師觀察	音樂科	N.A.	N.A.
音樂科——學生唱英語民歌	全年	80%同學能唱出自選樂曲的氣氛和個人感受	教師觀察	音樂科	N.A.	N.A.
體育科教師向學生推介有關運動英語的網頁，讓學生進行自學	全年	一至六年級 70%學生在評估中認識有關運動項目用語(英語)的題目。	體適能小冊子	體育科	N.A.	N.A.
					Total	**HK$161,300.00**

School Curriculum Development Grant :(HK$3,000.00 + HK$3,000.00 + HK$500.00+ HK$2,000.00+ HK$3,000.00+ HK$1,500.00+ HK$1,000.00+ HK$1,800.00+ HK $500.00+ HK$1,000.00+ HK$1,500.00+ HK$2,000.00+$500.00)= HK$21,300.00

Composite Furniture and Equipment Grant: HK$140,000.00 Total: HK$161,300.00